

Technical requirements for submitting an article  
in the collection of articles

***Pedagogy: Theory and Practice***

**“EDUCATION QUALITY DIMENSIONS IN THE KNOWLEDGE SOCIETY”**

The articles must be submitted in Latvian or English. The article must contain the following sections: the title, author(s), represented institutions, e-mail address, abstract, list of keywords in Latvian and English, main body of text, conclusions, summary in Latvian and English, and list of references. The Summary should be up to 2000 characters; the Keywords - up to 8 words. The title of the article must be provided in both languages. The total length of article (with tables, figures, pictures (if any), and summary in Latvian and English and keywords) - up to 10 pages.

The text must be written in *Microsoft Word* using *Microsoft Office 2007* or a more recent version. Basic body of text - *Times New Roman 14*, single space; but summary in Latvian, summary in English, keywords, and list of references - *Times New Roman 12*; single space; tabs - 1.25 cm. Page format: all margins 2.5 cm. The text of the article must be submitted electronically.

**Example of the Title Design**

**Agita AUZA**

**Opportunities for Improving Teacher Education**

In order to facilitate the organization and edition of the collection of articles, please observe the certain article design requirements. Do not use any footnotes for referring to the literature. The list of references must be organized in alphabetical order at the end of the article - first the sources in Latvian, Lithuanian, German, English or French (together), then in Russian. Only sources that are quoted or referenced in the text should be listed in the list of references. In the case of quoting or paraphrasing, the reference in the text should be indicated as follows: "Quotation" (Geske, Grinfelds 2006, 55); paraphrase (Geske, Grinfelds 2006). If the reference is made to more than one source, then: "Quote" (Brown 1994, 96; Steinig, Huneke 2004, 155); paraphrase (Brown 1994, 96; Steinig, Huneke 2004). The article must be designed according to the *Publication Manual of the American Psychological Association* (APA, 6th Ed., 2009).

Tables, figures, pictures, etc. need to be submitted for publication in black & white (if not created by the author, the reference to the primary source must be specified). Tables and charts that are designed in *Microsoft Excel* programme, must be submitted in a separate file using *Microsoft Office 2007* or its more recent version; and tables, figures and pictures, as well as their titles and legends, must be editable. When inserting tables, figures or pictures in the text of the article, please provide its title and/or description, as well as a number, also specifying the name of the file where it can be found.

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Head of the Editing Board  
prof. **Dina Betherē**, Dr. pead.